



**MUNICIPALITY OF SOUTHWEST
MIDDLESEX REGULAR COUNCIL MEETING**

WEDNESDAY, DECEMBER 19, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on December 19, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew called the meeting to order at 7:11 p.m.

2. APPROVAL OF AGENDA

#2018-0479

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated December 19, 2018 be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

RE: Southwest Middlesex Council Agenda Dated December 19/2018

Item Number #9C1

Item Title November 2018 Building Report

I, Councillor Sholdice, declare a potential direct pecuniary interest on Council Agenda Dated December 19, 2018, Item No. 9C1, Item Title November 2018 Building Report for the following reasons: Involved with construction at 1706 Longwoods Road

Councillor Name: Mike Sholdice

4. DEPUTATIONS AND PETITIONS

- **Planning Orientation**

Durk Vanderwerff, Director of Planning, County of Middlesex,
Stephanie Poirier, Planner, County of Middlesex

Mr. Vanderwerff and Ms. Poirier reviewed the provincial, county and local levels of planning responsibility, opportunity for public input and appeals processes, and available citizens' guides related to land use planning.

- **Public Meeting – Zoning Amendment for 207 Church Street, Wardsville**

Stephanie Poirier, Planner, outlined the purpose of the public meeting to hear an application for a zoning amendment. Ms. Poirier presented her report to council and her recommendation that approval be granted.

There were no public comments related to the application.

#2018-0480

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Application for Zoning By-law Amendment P9-2018, which proposes to rezone the subject lands from Institutional (I) Zone to Residential First Density Site Specific Six (R1(1)-6) Zone in order to facilitate the conversion of an existing church building into a residential dwelling unit be GRANTED.

Reasons

Consistency with the Provincial Policy Statement would be maintained; Conformity with the County of Middlesex Official Plan would be maintained;

Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;

The requirements of the Municipality of Southwest Middlesex Zoning By-law would be maintained.

Carried

- **Bylaw Enforcement Orientation – Municipal Enforcement Unit**

Bill Menzie, Chief of Operations for the Municipal Enforcement Unit presented information to council on the role of enforcement within the municipal sector, including conservation authorities, opportunities for additional by-laws for council's future consideration.

- **William Carruthers – ATV Use on Southwest Middlesex public road system**

Request for council to consider a pilot project to allow for ATV use on Southwest Middlesex road system.

#2018-0481

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT staff be directed bring back a report to council for its consideration on ATV use on roadways in Southwest Middlesex.

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – December 12, 2018

#2018-0482

Moved by Deputy Mayor Wilkins

Seconded by Councillor McGill

THAT the minutes of the meeting of Council dated December 12, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES

None

7. VOUCHERS

Vouchers for December 6 to 13, 2018 to be presented

#2018-0483

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

THAT accounts as presented by the Treasurer in the amount of \$488,163.36 be received.

Carried

8. ACTION CORRESPONDENCE

None

9. STAFF REPORTS

a. Fire – No Reports

b. Administration – No Reports

c. Building

1. November, 2018 Building Report

#2018-0484

Moved by Councillor Cowell

Seconded by Councillor Vink

THAT the November, 2018 building report is received.

Carried

d. Finance

1. Council Remuneration

#2018-0485

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT council honorariums and per diem be increased by 1/3 effective January 1, 2019 due to the removal of the 1/3 tax exemption, and

THAT council keep three meetings per month for the term of council.

Carried

2. Works Completed by BM Ross

#2018-0486

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT council receive the report outlining the works completed by BM Ross as information.

Carried

e. Facilities and Recreation – No Reports

f. Public Works

1. Appin Roof Replacement, Sand & Salt Shed

#2018-0487

Moved by Councillor Bartlett

Seconded by Councillor McGill

That Council approves the quote as provided by Macksville Construction for the replacement of the Steel Roof at the Appin Garage (Salt & Sand Shed) in the amount of \$23,245.00 (HST Excluded).

Carried

10. REPORTS OF COMMITTEES

None

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. FCM - Seizing our Election 2019 opportunity

2. Ministry of Municipal Affairs and Housing – Housing Supply Action Plan
3. OGRA – Nomination for 2019-2020 Board of Directors

#2018-0488

Moved by Councillor Vink

Seconded by Councillor Bartlett

That the information correspondence items are received and filed. Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Council members made comments and enquiries about the documentation of the landfills.

#2018-0489

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT staff be directed to provide a report on all correspondence from the Ministry of the Environment related to the landfills of Southwest Middlesex before the end of January 2019.

Carried

Council members also made comments about the transfer station; the waste management by-law fees; and the committee appointment to the Lower Thames Conservation Authority.

#2018-0490

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the position of the Southwest Middlesex representative on the Lower Thames River Conservation Authority be shared between Councillors Cowell and Vink.

Carried

Councillor Vink submitted his resignation to council as the representative from the Lower Thames River Conservation Authority.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Special Mtg. – Facilities Tour and Operating Budget starting at 10:00 a.m.
- January 23, 2019 – Operating Budget – 4:30 p.m. – 6:30 p.m.
- January 23, 2019 - Council including Operating Budget – 7:00 p.m.
- January 30, 2019 – Council/Planning – 7:00 p.m.
- February 6, 2019 – Council including Budget Wrap-Up – 1:30 p.m.
- February 6, 2019 – Operating Budget – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2018/091

Being a by-law to rezone the subject lands known municipally as 207 Church Street (formerly Wardsville United Church) from Institutional (I) Zone to a Site Specific Residential First Density Zone

2. By-law No. 2018/092

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 19, 2018)

#2018-0491

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

That By-law No. 2018/091 to By-law No. 2018/092 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 10:04 p.m.

Mayor

CAO/Clerk